

Somerdale Board of Education meeting held on September 10, 2020

SOMERDALE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION

301 Grace Street
Somerdale, NJ 08083

Regular Meeting of the Board of Education

**September 10, 2020
6:30 p.m.**

MINUTES

BOE Mission Statement

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Student Learning Standards and become responsible citizens in this rapidly changing world.

I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE at 6:36 pm

II. SUNSHINE LAW/ROLL CALL

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying The Courier Post and The Philadelphia Inquirer, as well as posting notices in Borough Hall and the Somerdale Park School.

James Anderson – Absent
Kim Barkoff – Present
Jason Bishop – Present

Colm Fidgeon – Present
Monique Howard - Present
Susan Lowden – Absent

Melissa Moore - Absent
Kevin Smith - Present
James Walsh - Absent

Also Present:

Mark Pease, Superintendent/Principal
Melissa Engelhardt, Business Administrator/Board Secretary
Chris Long, Solicitor

III. PUBLIC COMMENTS on any action items. – None at this time

NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience whom wish to comment **on any action items on this Agenda.**

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

IV. APPROVAL OF MINUTES – None at this time

V. REPORTS

A. Superintendent's Report

• **School Opening – Full Remote**

Somerdale Park School opened its virtual doors on September 8th. Everyone worked hard to prepare for the opening of school. Throughout the summer students received their tablets and login credentials.

It is important that students and parents use OnCourse for attendance, to check student progress and for school updates.

- Parents and students can login to OnCourse Connect from the district website www.somerdale-park.org under the Students tab: OnCourse Connect
- Middle School teachers will take attendance each period

Thank you to Building and Grounds, Teachers, Assistants, Office staff and the Admin team for their hard work, professionalism and flexibility.

• **Scheduling**

K-5th Teachers will provide Synchronous Instruction from 8:45-12:05

K-5th Teacher will provide Asynchronous or Synchronous Instruction from 1:05 to 3:15 by appointment

6th-8th Teachers will provide Synchronous Instruction from 8:45-12:20

6th-8th Teacher will provide Asynchronous or Synchronous Instruction 1:15-3:10 by appointment

Fridays-Asynchronous and Synchronous instruction by appointment

What is Synchronous? It is like Streaming live. What is Asynchronous? It is like viewing shows on Demand.

• **Personnel**

Lauren DiLullo Special Education teacher is off to a great start. We are excited about the future of our Special Education programs.

We are also excited about our ESL Shared Service Agreement with Haddon Heights School District. Ms. Joy Jaskolka

• **Grants**

IDEA and ESSA Grants were successfully completed. We also were approved for the Digital Divide Grant \$48,000. These funds will be used to provide WiFi Hotspots to families who are facing financial difficulties

• **Academics/Curriculum**

New Social Studies textbook – Studies Weekly

• **Professional Development**

Our 3 days of Virtual Professional Development was very successful. Teachers had the opportunity to work with our Curriculum Supervisor Mrs. Montroni and receive support regarding our School Reopening Plan.

- On Tuesday, September 8th until Friday, September 11th from 1:30-3:15 Somerdale Park School will host In-Person Meet and Greets. This will provide students and parents the opportunity to meet their teachers, pick up materials and technology.

B. Business Administrator's Report

- The roof project is in its last stages. During our meeting yesterday, we have asked them to start cleaning up the site and consolidate and/or remove the materials that are currently scattered around the building. With regards to damage of the teachers' parking area, it looks like we will have to deal with numerous patches to our once smooth surface as Winchester is only required to patch the holes left by the dumpsters and not resurface it. The exhaust fan issue has been resolved without additional cost to the District, thanks to the generosity of Winchester. Winchester also fixed two areas of roof rot without charge. To date, all the roofing material has been installed and the electric, HVAC, and gas connections have been restored. They will be starting on the edge metal next week. It is anticipated that the roof will be ready for warranty inspection and punch list walkthrough in two weeks.
- The parking lot project is starting to move forward. We have received DEP approval and are only waiting on Camden County Soil Conservation approval. Once that is received we will be able to start the bidding process which will take approximately 45 days. Once the project starts, the architect's estimate of project completion is 6 months depending on winter weather conditions.
- The playground equipment has been ordered and is due to arrive next week. Demolition work has started and given no rain delays, the project should be complete by the end of September.
- The installation of the HVAC condensers and controllers for A-wing is complete. This means the entire building is now on one system that is controlled from a single location. The A/C window units in the classrooms are no longer needed. Now that the HVAC system has been completely updated, my next ongoing project will be window replacements.
- Lastly, our long range facilities plan is just about finished. Once done, our architect will present it to the board, hopefully, at our next board meeting.

VI. NEW BUSINESS

BUSINESS AFFAIRS, Colm Fidgeon, Chairperson, Susan Lowden, Alternate Chairperson, Jason Bishop, Administrative Liaisons: Mark Pease, Melissa Engelhardt

A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities

Report by Finance Committee Chair

On a motion made by Mr. Fidgeon and seconded by Mr. Smith the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-19:

1. Financial Reports: NONE AT THIS TIME

To approve the Board Secretary and Treasurer's Reports for the month of _____ 2020 (attachment #1 – N/A).

The Board Secretary's Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of _____ 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9 for the month of _____ 2020. The Treasurer's Report and Secretary's report are in agreement for the month of _____ 2020.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):
 - a. July 15, 2020 Payroll Check Journal totaling: \$36,676.74
 - b. July 30, 2020 Payroll Check Journal totaling: \$45,192.12
 - c. August 14, 2020 Payroll Check Journal totaling: \$51,252.82
 - d. August 28, 2020 Payroll Check Journal totaling: \$45,301.66
 - e. Vendor Bill List #1 and corresponding Check Journal totaling: \$304,130.96
 - f. Vendor Bill List #2 and corresponding Check Journal totaling: \$5,304.81
 - g. Vendor Bill List #3 and corresponding Check Journal totaling: \$27.00
 - h. Vendor Bill List #4 and corresponding Check Journal totaling: \$62.60
3. To approve the Transfers/Adjustments for the month of _____ 2020 (attachment #3 – N/A). – **NONE AT THIS TIME**
4. To approve the Somerdale Board of Education's participation in the Special Education Medicaid Initiative for the 2020-2021 school year.
5. To approve the Shared Services Contract with Haddon Heights for the ESL teacher in the amount of \$55,081 for the 2020-2021 school year.
6. To approve 3 month access of virtual assemblies from Timothy Shoemaker in the amount of \$2,000 during the months of September, October and November 2020 to be paid from the ESEA grant.
7. To approve the Earth Day assembly on April 22, 2022 with The Illusionmaker in the amount of \$1,200 to be paid from the ESEA grant.
8. To approve contract with bSwift for web-based benefits administration and communications management system to be provided by the District’s health insurance provider, AmeriHealth, at no charge to the District
9. To rescind Occupational Therapy contract with Marge Walsh due to her resignation of assignment and approve contract with General Healthcare Resources to provide Occupational Therapy Services for the 20/21 school year at a cost of \$76/hour, total services are not to exceed \$52,000 for the year.
10. To approve Greg Cesare, CST Supervisor, and/or Designee to attend all countywide, district wide, and/or regional CST and/or IEP (*out-of-district*) student(s) meetings for the 2020-2021 school year. There are no costs to attend these meetings.
11. To approve Greg Cesare, Social Worker, to attend the Homeless Liaison Coordinator’s Meetings for the 2020-2021 school year. There are no costs to attend these meetings.
12. To approve Mark Pease, Superintendent/Principal, to attend all countywide, district-wide, and/or regional Roundtable for the 2020-2021 school year. There are no costs to attend these meetings.
13. To approve Melissa Engelhardt, Business Administrator, to attend all countywide, district-wide, and/or regional BA Roundtable and/or CCASBO meetings for the 2020-2021 school year. There are no costs to attend these meetings.

14. To approve Mark Pease, Superintendent/Principal, and/or Designee to attend all countywide, district-wide, and/or regional Principal and/or Curriculum meetings for the 2020-2021 school year. There are no costs to attend these meetings.
15. To approve Maria Montroni-Currais, Curriculum Supervisor, and/or Designee to attend all countywide, district-wide, and/or regional Curriculum meetings for the 2020-2021 school year. There are no costs to attend these meetings.
16. To approve all board members and/or Melissa Engelhardt, SBA/Board Secretary to attend any Camden County NJSBA or statewide NJSBA meetings and/or training sessions for the 2020-2021 school year.
17. To approve Kennedy Hospital to do Student Drug Screening, on an as needed basis, for the 2020-2021 school year.
18. Move that the Business Administrator be authorized to continue payment of all Grant expenditures through October 8, 2020, or until the next Board of Education meeting. The bill lists for those payments will be submitted and ratified at the next Board of Education meeting.
19. To accept and approve the 2020/2021 Digital Divide Grant Award and Application allocating the entire funding of \$48,042.00 to the following expenditures: 100-600 Instructional Supplies.

ROLL CALL VOTE: YES 5 NO 0 ABSTAIN 0 ABSENT 4

B. Facilities – Reviews the needs and uses of district buildings and grounds

Report by Facilities Committee Chair

On a motion made by Mr. Fidgeon and seconded by Mr. Bishop the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following item #1 for Use of Facilities as per Somerdale Board of Education Policy 7510:

1. To approve the Somerdale Park PTA activity calendar for the 2020-2021 school year. (attachment #1)

ROLL CALL VOTE: YES 5 NO 0 ABSTAIN 0 ABSENT 4

INSTRUCTIONAL, Kevin Smith, Chairperson, James Anderson, Alternate Chairperson, Melissa Moore, Administrative Liaisons: Mark Pease, Robert Ford

A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.

Report by Curriculum Committee Chair

On a motion made by Dr. Howard and seconded by Mr. Smith the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1-2:

1. To approve the revised Somerdale Park School Calendar for the 2020-2021 school year which includes the following changes. (attachment #1)
 - a. School will be closed on November 3, 2020 in observance of Election Day as per Governor Murphy's Executive Order 177.
 - b. Due to this change, the last day of school will be June 17, 2020.

2. To approve the Evaluation Rubric Weights for the 2020-2021 school year as follows:

Type of Educator	Evaluation Component Weights
Teachers	<ul style="list-style-type: none"> • Teacher Practice: 85% • SGO: 15%
Principals/APs/VPs	<ul style="list-style-type: none"> • Principal Practice: 80% • Administrator Goals: 10% • SGO Average: 10%

ROLL CALL VOTE: YES 5 NO 0 ABSTAIN 0 ABSENT 4

B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions

Report by Personnel Committee Chair

On a motion made by Dr. Howard and seconded by Mrs. Barkoff the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1-2:

1. To approve Victoria Hurrey, Special Education Teacher, as Mentor to Lauren DiLullo, Special Education Teacher, for the 2020-2021 School Year.
2. To acknowledge and recognize the tenure status of Justin O’Neill, Middle School Teacher, effective October 4, 2020.

ROLL CALL VOTE: YES 5 NO 0 ABSTAIN 0 ABSENT 4

POLICY/COMMUNITY AFFAIRS, Kimberly Barkoff, Chairperson, Kevin Smith, Alternate Chairperson
Melissa Moore, Administrative Liaison: Robert Ford

A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.

Report by Policy Committee Chair

On a motion made by Mrs. Barkoff and seconded by Mr. Bishop the following was approved:

Recommend that the Board of Education on the recommendation of the Superintendent approve the following items 1-4:

1. To approve the Somerdale School Districts Mentoring Plan for the 2019-2020 school year. (attachment #1)
2. Policies for First Reading:
 - a. P 0174 – Legal Services
 - b. P 1581 - Domestic Violence
 - c. P 2270 - Religion in Schools
 - d. P 2422 - Health and Physical Education
 - e. P 2431. 3 - Heat Participation Policy for Student Athlete Safety
 - f. P 2622 – Student Assessment
 - g. P 3421 - Postnatal Accommodations - Teaching Staff
 - h. P 4421 - Postnatal Accommodations - Support Staff
 - i. P 5111 – Eligibility of Resident -Nonresident Students
 - j. P 5200 – Attendance
 - k. P 5320 – Immunization
 - l. P 5330 - Administration of Medication

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- m. P 5330.04 – Administering an Opioid Antidote
- n. P 5610 – Suspension
- o. P 5620 – Expulsion
- p. P 7243 - Supervision of Construction
- q. P 8210 - School Year
- r. P 8220 - School Day
- s. P 8320 - Personnel Records
- t. P 8462 - Reporting Potentially Missing or Abused Children

3. Regulations for First Reading:

- a. R 1581 - Domestic Violence
- b. R 5111 – Eligibility of Resident - Nonresident Students
- c. R 5200 – Attendance
- d. R 5320 – Immunization
- e. R 5330 - Administration of Medication
- f. R 5330.04 – Administering an Opioid Antidote
- g. R 5610 – Suspension Procedures
- h. R 8320 – Personnel Records

4. Policies for Second Reading:

- a. P 1648 - Restart and Recovery
- b. P 1648.02 – Remote Learning Options For Families
- c. P 1649 - Federal Families First Coronavirus (COVID-19) Response Act
- d. P 5511 – Dress and Grooming

ROLL CALL VOTE: YES 5 NO 0 ABSTAIN 0 ABSENT 4

B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.

Report by Community Affairs Committee Chair

BOND AD HOC COMMITTEE, Colm Fidgeon, Chairperson, Susan Lowden, Alternate Chair,
Administrative Liaison: Mark Pease, Melissa Engelhardt

The Bond Committee’s function it to meet and develop a framework for moving a referendum forward and to address project and budgetary issues.

Report by Bond Committee Chair

VII. DISCUSSION ITEM: N/A

VIII. PUBLIC COMMENTS (on any item) NONE

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 9130). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee’s permission, could be cited for violating that employee’s civil and contractual rights.

Please respect the following procedures:

1. Be recognized by the Board President.

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2. State your full name and address.
3. Wait to be recognized before you make your comment
4. Limit your comments to (3) minutes per person.

IX. EXECUTIVE SESSION (if necessary) N/A

X. ADJOURNMENT

On a motion made by Mr. Bishop and seconded by Mr. Smith the meeting was adjourned at 6:53 pm

Respectfully Submitted,

Melissa Engelhardt

Starting date 7/1/2019

Ending date 6/30/2021

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
100003 H	07/15/20		PAY	SOMERDALE BOE PAYROLL	\$33,647.75
100004 H	06/30/20		PAY	SOMERDALE BOE PAYROLL	\$500.00
100005 H	07/15/20		PAY	SOMERDALE BOE PAYROLL	\$929.01
100006 H	07/15/20		PAY	SOMERDALE BOE PAYROLL	\$45.00
100007 H	07/15/20		1351	SOMERDALE BOE PAYROLL	\$1,554.98

Fund Totals

10	GENERAL FUND	\$1,554.98
11	GENERAL CURRENT EXPENSE	\$35,121.76
	Total for all checks listed	\$36,676.74

Prepared and submitted by: _____

Board Secretary

_____ Date

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Starting date 7/30/2020 Ending date 7/30/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
100008	H 07/30/20		PAY	SOMERDALE BOE PAYROLL	\$42,058.00
100009	V 07/30/20	07/30/20	PAY	SOMERDALE BOE PAYROLL	
100010	H 07/30/20		PAY	SOMERDALE BOE PAYROLL	\$45.00
100011	H 07/30/20		1351	SOMERDALE BOE PAYROLL	\$1,554.98
100012	H 07/30/20		PAY	SOMERDALE BOE PAYROLL	\$1,534.14

Fund Totals

10	GENERAL FUND	\$1,554.98
11	GENERAL CURRENT EXPENSE	\$38,937.14
20	SPECIAL REVENUE FUNDS	\$4,700.00
	Total for all checks listed	\$45,192.12

Prepared and submitted by: _____

Board Secretary

_____ Date

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Starting date 8/14/2020

Ending date 8/14/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
100015	H 08/14/20		PAY	SOMERDALE BOE PAYROLL	\$47,688.00
100016	H 08/14/20		PAY	SOMERDALE BOE PAYROLL	\$45.00
100017	H 08/14/20		1351	SOMERDALE BOE PAYROLL	\$1,554.98
100018	H 08/14/20		PAY	SOMERDALE BOE PAYROLL	\$1,964.84

Fund Totals

10	GENERAL FUND	\$1,554.98
11	GENERAL CURRENT EXPENSE	\$40,737.84
20	SPECIAL REVENUE FUNDS	\$8,960.00
	Total for all checks listed	\$51,252.82

Prepared and submitted by: _____ Date _____
Board Secretary

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Starting date 8/28/2020

Ending date 8/28/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
100019 H	08/28/20		PAY	SOMERDALE BOE PAYROLL	\$42,159.75
100020 H	08/28/20		PAY	SOMERDALE BOE PAYROLL	\$45.00
100021 H	08/28/20		1351	SOMERDALE BOE PAYROLL	\$1,554.98
100022 H	08/28/20		PAY	SOMERDALE BOE PAYROLL	\$1,541.93

Fund Totals

10	GENERAL FUND	\$1,554.98
11	GENERAL CURRENT EXPENSE	\$38,826.68
20	SPECIAL REVENUE FUNDS	\$4,920.00
	Total for all checks listed	\$45,301.66

Prepared and submitted by: _____
Board Secretary

Date

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1017 AMERIHEALTH INSURANCE CO OF NJ

\$85,858.15 Vend Total

P.O. # 100178 Medical
11-000-291-270-00-0-0 HEALTH BENEFITS
Inv# 200813172111 \$85,858.15 P 09/02/20

\$85,858.15 P
\$85,858.15 P

J344 Ben Shaffer Recreation Inc.

\$5,036.11 Vend Total

P.O. # 100165 Playground Wood Carpet & Swing
12-000-400-800-00-0-0 FACILITIES - OTHER
Inv# BS20-400GP \$5,036.11 09/02/20

\$5,036.11
\$5,036.11

0220 Benecard Services, LLC

\$19,912.91 Vend Total

P.O. # 100180 Prescription
11-000-291-270-00-0-0 HEALTH BENEFITS
Inv# September 2020 \$19,912.91 P 09/02/20

\$19,912.91 P
\$19,912.91 P

1355 BOROUGH OF SOMERDALE

\$102,129.57 Vend Total

P.O. # 100131 Maintenance Shared Service
11-000-262-300-00-0-0 CUSTODIAL PROF/TECH SERVICES
Inv# 231 \$102,129.57 P 09/03/20

\$102,129.57 P
\$102,129.57 P

T185 Box Out Bullying

\$3,000.00 Vend Total

P.O. # 100200 Family Webinar;Amanda
20-477-100-500-00-0-A CARES Other Edu Services PY
Inv# 887 \$3,000.00 09/02/20

\$3,000.00
\$3,000.00

1619 CDW

\$12,882.85 Vend Total

P.O. # 100136 Microsoft Licensing; Leone
11-000-252-340-00-0-0 TECHNOLOGY SERVICES
Inv# ZRH4438 \$5,508.24 09/02/20

\$5,508.24
\$5,508.24

P.O. # 100150 VMWare Renewal; Leone
11-000-252-340-00-0-0 TECHNOLOGY SERVICES
Inv# ZMD5336 \$2,296.26 09/02/20

\$2,296.26
\$2,296.26

P.O. # 100151 FortiClient EMS Renewal; Leone
11-000-252-340-00-0-0 TECHNOLOGY SERVICES
Inv# ZMG4649 \$3,205.00 09/02/20

\$3,205.00
\$3,205.00

P.O. # 100187 Special Ed Supplies
11-213-100-610-00-0-0 SPECIAL ED SUPPLIES
Inv# ZMW4185 \$87.60 09/02/20

\$87.60
\$87.60

P.O. # 100191 laptop cases;Tom Leone
11-190-100-610-00-0-0 INSTRUCTIONAL SUPPLIES
Inv# ZNZ1327 \$1,785.75 09/02/20

\$1,785.75
\$1,785.75

2251 CENGAGE LEARNING

\$924.00 Vend Total

P.O. # 100115 Science Textbooks;nmarroletti
11-120-100-640-05-0-0 5TH GRADE TEXTBOOKS
Inv# 70933324 \$924.00 09/02/20

\$924.00
\$924.00

0148 Collingswood Public Schools

\$2,154.88 Vend Total

P.O. # 100173 RW ESY Tuition
11-422-100-562-00-0-0 ESY SPEC ED TUITION OTHER LEAS
Inv# 21-00017 \$2,154.88 09/02/20

\$2,154.88
\$2,154.88

1094 COURIER POST **\$65.44 Vend Total**
 P.O. # 100211 meeting-contractors \$65.44
 11-000-251-592-00-0-0 CENTRAL (SBA) OTHER PURCH SERV \$65.44
 Inv# 349122 \$65.44 09/03/20

1103 DELTA DENTAL **\$2,632.39 Vend Total**
 P.O. # 100134 Dental benefits \$2,632.39 P
 11-000-291-270-00-0-0 HEALTH BENEFITS \$2,632.39 P
 Inv# 390856 \$2,632.39 P 09/02/20

0120 Direct Energy Business **\$95.62 Vend Total**
 P.O. # 100226 Gas \$95.62 P
 11-000-262-621-00-0-0 GAS \$95.62 P
 Inv# HS01962487 \$49.73 P 09/02/20
 Inv# HS02013227 \$45.89 P 09/02/20

1606 Eduporium **\$1,899.99 Vend Total**
 P.O. # 100046 \$5800 robot pack; Jeff Euler \$1,899.99
 11-190-100-610-00-0-0 INSTRUCTIONAL SUPPLIES \$1,899.99
 Inv# 1000006848 \$1,899.99 09/02/20

R801 Enhance A Colour, Corp. **\$6,560.00 Vend Total**
 P.O. # 100199 Shields;Mark \$6,560.00
 20-477-200-600-00-0-A CARES Support Supplies PY \$6,560.00
 Inv# 20202133 \$6,560.00 09/02/20

W147 E-Rate Consulting, Inc. **\$1,000.00 Vend Total**
 P.O. # 100240 E-rate compliance services \$1,000.00
 11-000-251-330-00-0-0 CENTRAL (SBA) PROF SERVICES \$1,000.00
 Inv# SMR2020211 \$1,000.00 09/02/20

0108 Fibertech Networks, LLC **\$1,823.20 Vend Total**
 P.O. # 100243 Internet \$1,823.20 P
 11-000-230-530-00-0-0 COMMUNICATIONS/TELEPHONE \$1,823.20 P
 Inv# 645691 \$911.60 P 09/02/20
 Inv# 645692 \$911.60 P 09/02/20

1787 FOLLET EDUCATIONAL SERVICES **\$907.05 Vend Total**
 P.O. # 100014 Follett Tech Renewal; mburton \$907.05
 11-000-222-390-00-0-0 MEDIA CENTER TECH SERVICES \$907.05
 Inv# 1405759 \$907.05 09/02/20

1787 Follett School Solutions, Inc **\$3,899.22 Vend Total**
 P.O. # 100089 Follet Print Books; mburton \$3,899.22
 11-000-222-600-00-0-0 LIBRARY/MEDIA CENTER SUPPLIES \$3,899.22
 Inv# 716646 \$3,442.68 P 09/02/20
 Inv# 716646A \$373.46 P 09/02/20
 Inv# 716646B \$83.08 P 09/02/20

2158 FOUNDATION FOR EDUCATIONAL ADMINISTRATI **\$225.00 Vend Total**
 P.O. # 100142 MM workshops \$225.00
 20-270-200-500-00-0-A TITLE II PD Other Services PY \$225.00
 Inv# 54738 \$100.00 P 09/02/20

2158 FOUNDATION FOR EDUCATIONAL ADMINISTRATI

\$225.00 Vend Total

P.O. # 100142 MM workshops
20-270-200-500-00-0-A TITLE II PD Other Services PY
Inv# 54740 \$125.00 P 09/02/20

\$225.00
\$225.00

1142 General Chemical and Supply, Inc.

\$518.48 Vend Total

P.O. # 000580 Custodian supplies;Peggy
11-000-262-610-00-0-0 CUSTODIAL SUPPLIES
Inv# 286722 \$518.48 P 09/02/20

\$518.48 P
\$518.48 P

L298 General Healthcare Resources, LLC

\$1,368.00 Vend Total

P.O. # 100206 ESY Speech
11-422-216-320-00-0-0 ESY OT/PT/SPEECH
Inv# 401828 \$912.00 P 09/02/20
Inv# 402474 \$456.00 P 09/02/20

\$1,368.00
\$1,368.00

1694 Genserve Inc.

\$375.00 Vend Total

P.O. # 100176 Generator Maintenance
11-000-261-420-00-0-0 BUILDING MAINTENANCE & REPAIRS
Inv# 0208291 \$375.00 P 09/02/20

\$375.00 P
\$375.00 P

0311 GovDesigns LLC

\$2,000.00 Vend Total

P.O. # 100225 Website Support & Hosting
11-000-252-340-00-0-0 TECHNOLOGY SERVICES
Inv# 60120 \$2,000.00 09/02/20

\$2,000.00
\$2,000.00

1173 Home Depot

\$448.07 Vend Total

P.O. # 100156 Knee Pads- Greg
20-250-200-600-00-0-0 IDEA B Support Supplies
Inv# 6901593 \$147.95 09/03/20

\$147.95
\$147.95

P.O. # 100197 measuring tape and wheel
11-000-262-610-00-0-0 CUSTODIAL SUPPLIES
Inv# 9903226 \$83.43 09/02/20

\$83.43
\$83.43

P.O. # 100201 Paint
11-000-262-610-00-0-0 CUSTODIAL SUPPLIES
Inv# 8903370 \$216.69 09/02/20

\$216.69
\$216.69

L980 KS State Bank

\$30,839.70 Vend Total

P.O. # 100214 teacher tablets
11-190-100-440-00-0-0 LEASE/PURCHASE & RENTALS
Inv# 7-17-2020 \$30,839.70 09/02/20

\$30,839.70
\$30,839.70

0130 Multi-Temp Mechanical Inc.

\$346.00 Vend Total

P.O. # 100117 HVAC training
11-000-261-420-00-0-0 BUILDING MAINTENANCE & REPAIRS
Inv# 9321-1 \$346.00 09/02/20

\$346.00
\$346.00

0070 Municipal Capital

\$1,469.00 Vend Total

P.O. # 100177 B&W Copier lease
11-190-100-440-00-0-0 LEASE/PURCHASE & RENTALS
Inv# 8955270820 \$1,469.00 P 09/02/20

\$1,469.00 P
\$1,469.00 P

2187 NATIONAL VISION ADMINISTRATORS, LLC **\$424.10 Vend Total**
 P.O. # 100185 Vision \$424.10 P
 11-000-291-270-00-0-0 HEALTH BENEFITS \$424.10 P
 Inv# 4351912 \$424.10 P 09/02/20

1251 NJ AMERICAN WATER CO INC **\$214.47 Vend Total**
 P.O. # 100217 Water \$214.47 P
 11-000-262-490-00-0-0 BUILDING PROPERTY SERVICES \$214.47 P
 Inv# 8-19-2020 \$214.47 P 09/02/20

1261 NJSBA (NJ SCHOOL BOARD ASSOC.) **\$3,545.40 Vend Total**
 P.O. # 100255 Membership \$3,545.40
 11-000-230-895-00-0-0 BOE MEMBERSHIPS/DUES \$3,545.40
 Inv# 04354-V8K0PO \$3,545.40 09/02/20

1307 REALLY GOOD STUFF **\$509.65 Vend Total**
 P.O. # 100141 3rd grade supplies;mpringle \$509.65
 11-120-100-610-03-0-0 3RD GRADE SUPPLIES \$509.65
 Inv# 7281654 \$269.70 P 09/02/20
 Inv# 7316157 \$239.95 P 09/02/20

0214 Savvas Learning Company, LLC **\$1,610.84 Vend Total**
 P.O. # 100094 readingstreet;dmcginnis \$1,610.84
 11-110-100-610-00-0-0 KINDERGARTEN SUPPLIES \$1,610.84
 Inv# 4026117867 \$1,102.64 P 09/02/20
 Inv# 7027151925 \$508.20 P 09/02/20

0773 Schmittou;David **\$550.00 Vend Total**
 P.O. # 100153 workshop;Maria \$550.00
 20-270-200-500-00-0-A TITLE II PD Other Services PY \$300.00
 Inv# 102 \$300.00 09/02/20
 20-270-200-600-00-0-A TITLE II PD Supplies PY \$250.00
 Inv# 102 \$250.00 09/02/20

1336 SCHOOL SPECIALTY **\$1,106.84 Vend Total**
 P.O. # 100031 Class Supplies;Lauren Darrell \$98.94
 11-213-100-610-00-1-0 SPEC ED TEACHER SUPPLIES \$98.94
 Inv# 208125383717 \$4.35 P 09/02/20
 Inv# 208125392193 \$92.90 P 09/02/20
 Inv# 208125784341 \$1.69 P 09/02/20

P.O. # 100041 Office Supplies PE:FLYNN \$99.09
 11-190-100-610-00-1-0 TEACHER INSTRUCTIONAL SUPPLIES \$99.09
 Inv# 208125384534 \$10.07 P 09/02/20
 Inv# 208125392181 \$69.99 P 09/02/20
 Inv# 208125754534 \$19.03 P 09/02/20

P.O. # 100051 \$5800 School Special; Jeuler \$584.00
 11-190-100-610-00-0-0 INSTRUCTIONAL SUPPLIES \$584.00
 Inv# 208125421370 \$318.06 P 09/02/20
 Inv# 208125684058 \$9.78 P 09/02/20
 Inv# 208125755161 \$256.16 P 09/02/20

P.O. # 100084 teacher supplies;dmcginnis \$98.68
 11-110-100-610-00-1-0 KINDERGARTEN TEACHER SUPPLIES \$98.68
 Inv# 208125392192 \$92.36 P 09/02/20

1336 SCHOOL SPECIALTY

\$1,106.84 Vend Total

P.O. # 100084	teacher supplies;dmcginnis			\$98.68	\$98.68
11-110-100-610-00-1-0	KINDERGARTEN TEACHER SUPPLIES			\$98.68	
Inv# 208125684261		\$6.32 P	09/02/20		
P.O. # 100085	supplies;NancyBurns			\$99.88	\$99.88
11-230-100-610-00-1-0	BASIC SKILLS TEACHER SUPPLIES			\$99.88	
Inv# 208125383719		\$22.75 P	09/02/20		
Inv# 208125392194		\$52.41 P	09/02/20		
Inv# 208125479066		\$2.02 P	09/02/20		
Inv# 208125684264		\$22.70 P	09/02/20		
P.O. # 100140	teacher supplies;mpringle			\$99.19	\$99.19
11-120-100-610-03-1-0	3RD GRADE TEACHER SUPPLIES			\$99.19	
Inv# 208125629719		\$12.57 P	09/02/20		
Inv# 208125634124		\$55.97 P	09/02/20		
Inv# 208125665483		\$18.96 P	09/02/20		
Inv# 208125838109		\$11.69 P	09/02/20		
P.O. # 100231	Special Ed Supplies			\$27.06	\$27.06
11-213-100-610-00-0-0	SPECIAL ED SUPPLIES			\$27.06	
Inv# 208125948006		\$27.06	09/02/20		

Y471 SeeSaw

\$1,732.50 Vend Total

P.O. # 100112	SeeSaw for schools			\$1,732.50	\$1,732.50
11-110-100-610-00-0-0	KINDERGARTEN SUPPLIES			\$231.00	
Inv# 2020-03565		\$231.00	09/02/20		
11-120-100-610-01-0-0	1ST GRADE SUPPLIES			\$275.00	
Inv# 2020-03565		\$275.00	09/02/20		
11-120-100-610-02-0-0	2ND GRADE SUPPLIES			\$187.00	
Inv# 2020-03565		\$187.00	09/02/20		
11-120-100-610-03-0-0	3RD GRADE SUPPLIES			\$236.50	
Inv# 2020-03565		\$236.50	09/02/20		
11-120-100-610-04-0-0	4TH GRADE SUPPLIES			\$280.50	
Inv# 2020-03565		\$280.50	09/02/20		
11-120-100-610-05-0-0	5TH GRADE SUPPLIES			\$352.00	
Inv# 2020-03565		\$352.00	09/02/20		
20-218-100-610-00-0-0	PRESCHOOL SUPPLIES			\$170.50	
Inv# 2020-03565		\$170.50	09/02/20		

1359 SOUTH JERSEY GAS CO.

\$127.79 Vend Total

P.O. # 100216	Gas services			\$127.79 P	\$127.79 P
11-000-262-621-00-0-0	GAS			\$127.79 P	
Inv# August 2020		\$127.79 P	09/02/20		

0302 Spiezie Architectural Group, Inc.

\$1,290.00 Vend Total

P.O. # 000514	Long Range Facility Plan			\$1,290.00 P	\$1,290.00 P
11-000-230-334-00-0-0	ARCHITECT & ENGINEERING FEES			\$1,290.00 P	
Inv# 20K025-4		\$1,290.00 P	09/02/20		

1372 STERLING HIGH SCHOOL DISTRICT

\$1,350.00 Vend Total

P.O. # 100209	Clerk of the Works			\$1,350.00 P	\$1,350.00 P
11-000-262-300-00-0-0	CUSTODIAL PROF/TECH SERVICES			\$1,350.00 P	
Inv# 21-08		\$1,080.00 P	09/02/20		
Inv# 21-09		\$270.00 P	09/02/20		

1860 **SYCNB/Amazon** **\$20.19 Vend Total**
 P.O. # 100204 Brother Label Tape; Leone \$20.19
 11-000-252-600-00-0-0 TECHNOLOGY SUPPLIES \$20.19
 Inv# 953785559799 \$20.19 09/02/20

0277 **Tangible Play** **\$99.00 Vend Total**
 P.O. # 000565 Genius Starter Kit;Lisa Padua \$99.00
 11-213-100-610-00-0-0 SPECIAL ED SUPPLIES \$99.00
 Inv# 200603-0016173 \$99.00 06/30/20

L558 **Teacher Synergy, LLC** **\$162.00 Vend Total**
 P.O. # 100030 TPT Literacy Lessons;mburton \$162.00
 11-000-222-600-00-0-0 LIBRARY/MEDIA CENTER SUPPLIES \$162.00
 Inv# 120676695 \$162.00 09/02/20

X744 **Virtua Health, Inc.** **\$81.00 Vend Total**
 P.O. # 100144 PT Services \$81.00 P
 11-000-216-320-00-0-0 OT/PT/SPEECH PURCH PROF SERV \$81.00 P
 Inv# 2321 \$81.00 P 09/02/20

1123 **W.B. MASON** **\$188.21 Vend Total**
 P.O. # 100220 MM chair \$188.21
 11-000-221-610-00-0-0 CURRICULUM SUPPLIES \$188.21
 Inv# 213011291 \$188.21 09/02/20

1414 **WILSON LANGUAGE TRAINING** **\$1,628.64 Vend Total**
 P.O. # 100095 Fundation Letter Boards/Tiles \$1,040.04
 11-120-100-610-02-0-0 2ND GRADE SUPPLIES \$1,040.04
 Inv# 1806079 \$1,040.04 09/02/20
 P.O. # 100099 journals,desk strips;Jen Moff \$329.40
 11-120-100-610-01-0-0 1ST GRADE SUPPLIES \$329.40
 Inv# 1806318 \$329.40 09/02/20
 P.O. # 100106 workbooks;michellepringle \$259.20
 11-120-100-610-03-0-0 3RD GRADE SUPPLIES \$259.20
 Inv# 1806077 \$259.20 09/02/20

1649 **World Book Inc.** **\$900.00 Vend Total**
 P.O. # 100020 World Book; mburton \$900.00
 11-000-222-600-00-0-0 LIBRARY/MEDIA CENTER SUPPLIES \$900.00
 Inv# 1612128 \$900.00 09/02/20

2276 **Xtel Communications** **\$219.70 Vend Total**
 P.O. # 100125 Phone Services \$219.70 P
 11-000-230-530-00-0-0 COMMUNICATIONS/TELEPHONE \$219.70 P
 Inv# 202441907 \$219.70 P 09/02/20

Total for batch = \$304,130.96

Starting date 9/3/2020 Ending date 9/3/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
023595	09/03/20		1017	AMERIHEALTH INSURANCE CO OF NJ	\$85,858.15
023596	09/03/20		J344	Ben Shaffer Recreation Inc.	\$5,036.11
023597	09/03/20		0220	Benecard Services, LLC	\$19,912.91
023598	09/03/20		1355	BOROUGH OF SOMERDALE	\$102,129.57
023599	09/03/20		T185	Box Out Bullying	\$3,000.00
023600	09/03/20		1619	CDW	\$12,882.85
023601	09/03/20		2251	CENGAGE LEARNING	\$924.00
023602	09/03/20		0148	Collingswood Public Schools	\$2,154.88
023603	09/03/20		1094	COURIER POST	\$65.44
023604	09/03/20		1103	DELTA DENTAL	\$2,632.39
023605	09/03/20		0120	Direct Energy Business	\$95.62
023606	09/03/20		I606	Eduporium	\$1,899.99
023607	09/03/20		R801	Enhance A Colour, Corp.	\$6,560.00
023608	09/03/20		W147	E-Rate Consulting, Inc.	\$1,000.00
023609	09/03/20		0108	Fibertech Networks, LLC	\$1,823.20
023610	09/03/20		1787	FOLLET EDUCATIONAL SERVICES	\$907.05
023611	09/03/20		1787	Follett School Solutions, Inc	\$3,899.22
023612	09/03/20		2158	FOUNDATION FOR EDUCATIONAL ADMINISTRATIO	\$225.00
023613	09/03/20		1142	General Chemical and Supply, Inc.	\$518.48
023614	09/03/20		L298	General Healthcare Resources, LLC	\$1,368.00
023615	09/03/20		1694	Genserve Inc.	\$375.00
023616	09/03/20		0311	GovDesigns LLC	\$2,000.00
023617	09/03/20		1173	Home Depot	\$448.07
023618	09/03/20		L980	KS State Bank	\$30,839.70
023619	09/03/20		0130	Multi-Temp Mechanical Inc.	\$346.00
023620	09/03/20		0070	Municipal Capital	\$1,469.00
023621	09/03/20		2187	NATIONAL VISION ADMINISTRATORS, LLC	\$424.10
023622	09/03/20		1251	NJ AMERICAN WATER CO INC	\$214.47
023623	09/03/20		1261	NJSBA (NJ SCHOOL BOARD ASSOC.)	\$3,545.40
023624	09/03/20		1307	REALLY GOOD STUFF	\$509.65
023625	09/03/20		0214	Savvas Learning Company, LLC	\$1,610.84
023626	09/03/20		O773	Schmittou;David	\$550.00
023627 V	09/03/20	09/03/20		00.0 \$ Multi Stub Void	
023628	09/03/20		1336	SCHOOL SPECIALTY	\$1,106.84
023629	09/03/20		Y471	SeeSaw	\$1,732.50
023630	09/03/20		1359	SOUTH JERSEY GAS CO.	\$127.79
023631	09/03/20		0302	Spiezle Architectural Group, Inc.	\$1,290.00
023632	09/03/20		1372	STERLING HIGH SCHOOL DISTRICT	\$1,350.00
023633	09/03/20		1860	SYCNB/Amazon	\$20.19

Starting date 9/3/2020 Ending date 9/3/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
023634	09/03/20		0277	Tangible Play	\$99.00
023635	09/03/20		L558	Teacher Synergy, LLC	\$162.00
023636	09/03/20		X744	Virtua Health, Inc.	\$81.00
023637	09/03/20		1123	W.B. MASON	\$188.21
023638	09/03/20		1414	WILSON LANGUAGE TRAINING	\$1,628.64
023639	09/03/20		1649	World Book Inc.	\$900.00
023640	09/03/20		2276	Xtel Communications	\$219.70

Fund Totals

11	GENERAL CURRENT EXPENSE	\$288,441.40
12	CAPITAL OUTLAY	\$5,036.11
20	SPECIAL REVENUE FUNDS	\$10,653.45
	Total for all checks listed	\$304,130.96

Prepared and submitted by: _____
Board Secretary

_____ Date

Batch 7

0302 Spiezle Architectural Group, Inc.

\$5,304.81 Vend Total

P.O. # 100222 roof balance on invoices

\$5,304.81

30-000-418-390-00-0-0

BOND PROJECT SOFT COSTS

\$5,304.81

Inv# 18K075-12

\$3,551.16 P 09/03/20

Inv# 18K075-13

\$1,753.65 P 09/03/20

Total for batch =

\$5,304.81

Starting date 9/3/2020 Ending date 9/3/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
001039	09/03/20		0302	Spiezle Architectural Group, Inc.	\$5,304.81
023627 V	09/03/20	09/03/20		00.0 \$ Multi Stub Void	

Fund Totals

30	CAPITAL PROJECTS FUNDS	\$5,304.81
	Total for all checks listed	\$5,304.81

Prepared and submitted by: _____ Date _____
Board Secretary

0031 SafeSave

P.O. # 100003 Cafe Credit Card Transactions
60-910-310-890-00-0-0 CAFETERIA DIRECT EXPENSE
Inv# July 2020 \$10.00 P 08/05/20

\$10.00 Vend Total

\$10.00 P

0033 TransFirst

P.O. # 100004 Cafe Credit Card Fees
60-910-310-890-00-0-0 CAFETERIA DIRECT EXPENSE
Inv# July 2020 \$17.00 P 08/10/20

\$17.00 Vend Total

\$17.00 P

Total for batch =

\$27.00

Check Journal
 Rec and Unrec checks

Somerdale Board of Education
 Hand checks

Page 1 of 1
 09/03/20 10:06

Starting date 8/5/2020 Ending date 8/10/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
100013 H	08/05/20		0031	SafeSave	\$10.00
100014 H	08/10/20		0033	TransFirst	\$17.00

Fund Totals

60	ENTERPRISE FUND	\$27.00
	Total for all checks listed	\$27.00

Prepared and submitted by: _____
Board Secretary
Date

Vendor Bill List
Future Year POs

Somerdale Board of Education

N577 Harland Clarke

P.O. # 100010 deposit slips

11-000-251-600-00-0-0

CENTRAL (SBA) SUPPLIES

Inv#

\$62.60

07/08/20

\$62.60
\$62.60

\$62.60 Vend Total

Total for batch =

\$62.60

Check Journal

Somerdale Board of Education

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

09/03/20 12:33

Starting date 7/8/2020

Ending date 7/8/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
100001 H	07/08/20		N577	Harland Clarke	\$62.60

Fund Totals

11 GENERAL CURRENT EXPENSE	\$62.60
Total for all checks listed	\$62.60

Prepared and submitted by: _____
Board Secretary
Date

2020-2021 Somerdale PTA Calendar



Email: somerdalepta@gmail.com
 Facebook: <https://www.facebook.com/groups/SPSPTA/>
 Twitter: @PtaSomerdale

*****All activities are subject to cancellation/change*****

<p style="text-align: center;"><u>September 2020</u></p> <p>9/15 PTA Meeting 7:00pm</p>	<p style="text-align: center;"><u>February 2021</u></p> <p>2/16 PTA Meeting 7:00pm TBD Chic-Fil-A Night</p>
<p style="text-align: center;"><u>October 2020</u></p> <p>10/13 Room Parent Tea & PTA Meeting 7:00pm TBD Miss Chocolate – Sweet Treats, Holiday Presents, etc.</p>	<p style="text-align: center;"><u>March 2021</u></p> <p>TBD Gertrude Hawk Sale 3/16 PTA Meeting 7:00pm</p>
<p style="text-align: center;"><u>November 2020</u></p> <p>11/17 PTA Meeting 7:00pm TBD Scholastic Virtual Fair</p>	<p style="text-align: center;"><u>April 2021</u></p> <p>4/20 PTA Meeting 7:00pm *** Nomination deadline for PTA President & Vice President for next 2-year terms ***</p>
<p style="text-align: center;"><u>December 2020</u></p>	<p style="text-align: center;"><u>May 2021</u></p> <p>5/18 PTA Meeting 7:00pm *** Elections for President and Vice President ***</p>
<p style="text-align: center;"><u>January 2021</u></p>	<p style="text-align: center;"><u>June 2021</u></p>

*****All activities are subject to cancellation/change*****

All PTA Meetings will be Zoom Meetings until further notice.



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2020-2021 School Calendar

Somerdale Park School

301 Grace Street

Somerdale, NJ 08083

(856)783-6261 Fax (856)783-2607

Somerdale Park School will operate using the Early Dismissal Schedule while using the Hybrid Model during the 2020-2021 school year until further notice.

September 2020						
S	M	T	W	T	F	S
					3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
T=20 S=18						

October 2020						
S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
T=21 S=21						

November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
T=16 S=16						

December 2020						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
T=17 S=17						

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
T=19 S=19						

February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
T=19 S=19						

SEPTEMBER
1 - 2 - School Closed (Teacher In-Service)
3 - 1/2 day AM Teacher in-Service and 1/2 day PM remote learning
4 & 7 - School Closed (Labor Day)
8 - First Day for Students
24 - Back to School Night

OCTOBER
12 - School Closed - Columbus Day

NOVEMBER
3 - School Closed - Election Day
5, 6 - School Closed (NJEA Conference)
23 - Early Dismissal (Evening Conferences)
24 - Early Dismissal (Parent Conf. & In-Service)
25 - Early Dismissal
26, 27 - School Closed (Thanksgiving Break)

DECEMBER
23 - Early Dismissal
24-31 - School Closed (Winter Recess)

JANUARY
1 - School Closed (Winter Recess)
15 - Early Dismissal (Teacher In-Service)
18 - School Closed (M.L. King, Jr. Day)

FEBRUARY
1, 2 - Early Dismissal (Parent Conf. & In-Service)
12 - Early Dismissal (Teacher In-Service)
15 - School Closed (President's Day)

MARCH

APRIL
1 - Early Dismissal
2 - School Closed (Spring Break)
5-9 - School Closed (Spring Break)

MAY
TBD - NJSLA Testing
28 - Early Dismissal (Teacher In-Service)
31 - School Closed (Memorial Day)

JUNE
17 - Eighth Grade Graduation
17 - Early Dismissal Last Day Students
18 - Last Day Teachers (Teacher In-Service)

March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
T=23 S=23						

April 2021						
S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
T=16 S=16						

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
T=20 S=20						

June 2021						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
T=14 S=13						

BOE Approval						








INTERIM REPORTS						
Dates: 10/5, 12/17, 3/1, 5/12						
If additional days are needed, they will be added at the end of the school year. For example: 6/18, 6/21, 6/22						

TOTAL DAYS						
Student Days	182					
Teacher Days	185					

Marking Periods	
1st Marking Period Ends - 11/10 (43 days)	Final Q1 Grades Posted - 11/13
2nd Marking Period Ends - 1/26 (45 days)	Final Q2 Grades Posted - 1/29

Final Grades are available on OnCourse

Marking Periods	
3rd Marking Period Ends - 4/1 (45 days)	Final Q3 Grades Posted - 4/14
4th Marking Period Ends - 6/11 (44 days)	Final Q4 Grades Posted - 6/16

	School Closed		First Day of School - Early Dismissal (Students Only)
	Early Dismissal - 12:33 pm		Last Day of School - Early Dismissal (Students Only)
	Early Dismissal - Teacher In-Service		1/2 day Teacher In-Service and 1/2 day Remote Learning
	School Closed - Full Day Teacher In-Service		

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Somerdale School District Mentoring Plan 2020-2021

Mr. Mark Pease, Chief School Administrator

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District Profile

The district profile sheet reflects the mentoring data from the 2020-2021 school year.

Name of District: Somerdale School District

District Code: 4790 County Code: 07

District Address: 301 Grace Street, Somerdale Park, New Jersey 08083

Chief School Administrator: Mr. Mark Pease

Mentoring Program Contact: Mr. Mark Pease

Mentoring Program Contact Phone: 856-783-6261

Mentoring Program Contact E-mail: mpease@somerdale-park.org

Type of District (check one): K-5 ___ PK-8 X K-12 ___ 7-12 ___ 9-12 ___

Other (specify): Also have Pre-kindergarten (1 a.m. class; 1.p.m. class)

Please provide the following information:

Number of novice teachers with a Certificate of Eligibility: To be determined

Number of novice teachers with a Certificate of Eligibility with Advanced Standing: To be determined

Number of novice special education teachers with a standard license: To be determined

Number of Mentors: To be determined

Identify the number of provisional novice teachers in the following areas:

To be determined

VISION AND GOALS

Mentoring Program Vision

The quality of faculty and staff members is one of the fundamental elements of excellence. The Somerdale School District has an interest and obligation to see that new teachers become successful and reach their fullest potential as educators. It is widely accepted that sharing experiences and a collegial nurturing environment under the guidance of experienced professionals can enhance the teaching experience. Therefore, the Somerdale School District has established a mentoring program to assist new teachers in developing a meaningful understanding of effective teaching and its implications, as well as to develop a greater understanding of school practices and policies.

All traditional route novice teachers who hold a Certificate of Eligibility with Advanced Standing or alternate route novice teachers who hold a Certificate of Eligibility are assigned a mentor upon beginning the provisional year. These teachers will participate in a one full school year of 1-1 mentoring from beginning of assignment, pro-rated for first time teachers.

Mentoring Program Goals:

- To provide our new teachers with information about the district and schools' shared mission, policy, and procedures.
- To develop effective and productive teachers focused on Student Centered Learning, Social and Emotional Learning, Equity in Education, Educational Competiveness and Service to the Community
- Move focus from teaching to learning. Teachers must acquire and apply knowledge and skills to customize and personalize learning for learners with a range of individual difference.
- To enhance strategies related to New Jersey Student Learning Standards (NJSLs) in order to facilitate student learning and achievement
- To identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching
- To assist novice teachers in performance of their duties and adjustments to the challenges of teaching

MENTOR SELECTION

Guidelines for the Selection of Mentors

- District administration will carefully select a teacher who is fully certified, with at least 3 years' experience (with at least 2 completed in last 5), and actively teaching in Somerdale. The mentor demonstrates a record of success in the classroom and has earned a summative rating of Effective or Highly Effective on most recent summative evaluation. In cases where summative rating is delayed, mentor has earned ratings of Effective or Highly Effective on teacher practice instrument
- Whenever possible, the mentor teacher will be teaching the same grade level or content area as the novice teacher. Where this is not possible, it should be a closely aligned subject area.
- Mentors must understand resources and opportunities available and is able to act as a referral source. He/she understands social and workplace norms of the district and community.
- Mentor agrees to confidentiality as defined in regulations.
- Mentor may not serve as mentee's direct supervisor or conduct evaluations

Application Process and Criteria for Selection of Mentors

- Somerdale School District will notify teachers of the need for a mentor and request teachers interested in mentoring to send a letter of interest. Should qualified mentors be needed, Administration will contact potential mentors.
- Mentor applicants must fill out the application and return it to the Administration.
- Administration will evaluate applications and select a mentor according to the mentor criteria established for the mentoring program.
- District administration will provide the chosen mentor and novice teacher with training in August before mentoring begins that year. **
**Subject to employment date of the novice teacher.

ROLES AND RESPONSIBILITIES

Responsibilities of the Mentor

- Promote trust and help the novice teacher grow in the profession
- Establish lines of communication
- Share information on procedures and available resources within the school and keep the novice teacher abreast of current educational topics
- Familiarize the new teacher with One – Note, OnCourse Education Systems, grading procedures and other administrative requirements
- Familiarize the novice teacher to the curriculum, school, and the building staff
- Assist novice teachers in performing their duties and adjusting to the challenges of teaching
- Respect the confidentiality of the mentor/ teacher relationship
- Meet with the novice teacher for planning and discussion, discuss strategies, build collegial support, and to observe teaching practice.
- Leads novice teacher in guided self-assessment on Danielson teacher practice instrument and how to navigate through the Danielson model
- Meet with Novice Teacher at least 1 time per week for first 10 weeks
- Meet with Novice Teacher at least 6 times in second 10 weeks
- Meet with Novice Teacher at least twice in third 10 weeks
- Observe Novice Teacher at least 2 times during the year, at least once during first 10 weeks
- Must be available on a regular informal basis for support, problem solving, and appropriate feedback on successes and concerns
- Recognizes that time spent with the novice teacher is vital. In conjunction with the mandatory meetings and observations, additional meetings before or after school or during preps are optional and encouraged
- **Complete District Mentoring Log to record all contact time between the mentor and novice provisional teacher submitted quarterly**
- Complete one hour of mentoring program training including NJ Professional Standards for Teachers, Common Core and NJCCCS, effective guidance in Danielson teacher evaluation rubric and practice instrument, classroom observation skills, facilitating adult learning, and leading reflective conversations about practice

Responsibilities of the Novice Teacher

- Become familiar with district and school initiatives, policies, and procedures
- Listen, evaluate, and utilize information received from mentor, administration and colleagues.

- Meet with mentor for planning and discussion, discuss strategies, build collegial support, share both positive and negative experiences with the mentor teacher, and to observe teaching practice.
- Establish rapport with mentor
- Participate in formal district training on Danielson teacher practice instrument and formal guided self-assessments in Danielson and navigation of Danielson model
- Meet with Mentor at least 1 time per week for first 10 weeks
- Meet with Mentor at least 6 times in second 10 weeks
- Meet with Mentor at least twice in third 10 weeks
- Observe Mentor or other appropriate teachers at least 4 times during the year, at least once during first 10 weeks
- **Complete District Mentoring Log to record all contact time between the mentor and novice provisional teacher submitted quarterly**
- Participate in District and School Orientation
- Participate in Monthly Novice Teacher Meetings

ACTION PLAN FOR IMPLEMENTATION

- Conduct new teacher orientation program in August
- Conduct mentor training in August
- Collect mentor logs and novice teacher reflection logs quarterly (November, January, April, June) see attached
- Novice teachers will meet monthly with the Administration to include activities and discussions such as but are not limited to the following:
 - Every meeting begins with Speak Out—Ask question or concerns. Get answers from peers or Admin
 - Expectations for Novice Teacher
 - Danielson Model
 - Learning Targets and Tracking Student Progress
 - Identifying current struggles and suggestions for correction
 - Panel discussion with experienced, effective teachers (Advice and Best Practices)
 - Instructional Strategies and Classroom Management
 - Self-Observation using Danielson model
 - Peer Observation using Danielson model
 - 2 Peer observations (one for familiarity with model and second for strategy implementation)
 - Best Practice Session—Each novice teacher shares best practice with group explanation and examples
 - Self-Evaluation and Annual Review
- Mentors have option of attending monthly meetings

Action Plan for Implementation with Timeline

Action Date	Action Date
The Chief School Administrator will submit the mentoring plan to the BOE for approval. June 2018	September 2020
The CSA will submit a Statement of Assurance to the County Office and keep the plan in district.	Summer 2020
Mentoring Plan will be shared with each School Improvement Panel (ScIP); ScIP will oversee the implementation at the school level	September 2020-June 2021
Teachers new to the district will attend 1- day orientation	August (2020-2021)
Mentors will be assigned to mentees and trained in responsibilities using the plan	September 2020-June 2021
Mentors will receive training	September 2020-June 2021
Will provide mentoring to all novice teachers based on the district mentoring plan and the regulations that govern mentoring	September 2020-June 2021
Mentees will attend New Teacher Academy	Monthly
ScIP Committees will meet with mentees	Every 3 months
Mentor will submit log form to district office	30th day of every month for 10 months
During the school year, the administrator will meet with mentors and teacher to assess program.	As Needed
Evaluation of District Mentoring Plan	June 2021

PROGRAM EVALUATION

- Determine the impact of the mentoring program on teacher classroom effectiveness and improvement as measured by classroom observations, peer observations, mentor feedback, and self-evaluation
- Mentor Meetings with Novice Teacher will result in documented evaluation of performance Determine the impact of the mentoring program have on teacher classroom effectiveness and improvement as measured by formal observation.
- In addition to state mandated Formative observations at 10 and 20 weeks and the Summative Observation at 30 weeks, administration will conduct observations using the Danielson teacher practice instrument and SGO data. Lack of progress will be addressed with individually tailored remediation plans developed by the administrator and novice teacher with input from mentor teacher
- Determine the impact of the mentoring program on teacher retention.

Memo

To:
From: Mindy Kegel
Date:
Re: Mentor Fee for

_____ I wish to accept the Mentoring fee (\$550.00-pro-rated) due to me.

_____ I do not wish to accept the Mentoring fee due to me.

Signature

Date

Appendix B:

Part A. Mentor Teacher Application

I am interested in being considered for the position of a mentor teacher in the district's Mentoring for Quality Induction program. I understand that the role of a mentor is critical to the success of a novice teacher and ultimately a key to student performance.

Name: _____

1. What specific personal and professional qualities would you bring to mentoring a novice teacher?

2. How are you keeping current with your own professional development? What steps are you taking to be up-to-date on issues of curriculum and assessment?

3. What do you hope to gain from becoming a mentor?

Signature: _____ Date: _____

Part B. For Office Use Only

CSA/ScIP Comments:

Appendix C:

Mentor Teacher Evaluation Form

Name: _____ Date: _____

Subject/Grade Level: _____ School: _____

1. What are your expectations of the Mentor Teacher Program?

2. Did the program provide you adequate training and support to be a mentor?

3. What part of the mentoring process has been most positive? What part needs improvement?

4. Do you feel any other important area has been overlooked or neglected by the mentoring program?

5. Would you consider continuing in year 2 of the program and/or becoming a mentor again?

6. Additional comments/reactions/suggestions. I am interested in being considered for the position of mentor. I understand that the role of the mentor is a critical factor in the success of a novice teacher.

Teacher's Name (Print) _____

Teacher's Signature _____

Office Use Only

Appendix D:

Provisional Teacher Mentoring Log Template

Instructions: Please log each session with your mentee. Submit this log form to the district office on the last working day of each month for the duration of your mentorship. Please keep a record for yourself also.

Month: _____ Year: _____ School/District: _____

Mentor Name: _____ Mentor Signature: _____

Mentee Name: _____ Mentee Signature: _____

Date	Time			
	From:	To:		

Total No. of Mentoring Hours This Month: _____

Appendix E:

MENTORING CONTRACT

The mentoring contract brings together the mentor, the novice teacher, and the principal and spells out each person's responsibilities. When each person's responsibilities are faithfully discharged, children's education will be substantially enhanced. In addition, the experienced professionals, the mentor and the principal, make it clear that the novice teacher is a colleague, and that collegial relationship strengthens the education of the novice teacher's students.

The mentor and the novice teacher hereby agree:

- To develop a professional and collegial working relationship by the discussion of expectations and by arriving at a mutual understanding about how to work together effectively.
- To keep all shared information and discussions confidential.

The mentor hereby agrees:

- To review the background of the novice teacher to provide the type and amount of support indicated by this background.
- To attend the novice teacher's classes regularly and provide the novice teacher with feedback, coaching, and support.
- To be available for informal support and consultation.

The novice teacher hereby agrees:

- To observe the mentor's teaching, as well as the teaching of other experienced professionals.
- To work on following the suggestions which the mentor makes.
- To seek out the mentor for answers to questions that may arise.

The principal hereby agrees:

- To observe and evaluate the novice teacher.
- To provide support to both the mentor and the novice teacher.
- Not to solicit evaluative comments from the mentor regarding the novice teacher.
- To allow the mentor up to five periods of release time to observe the novice teacher, if needed. All the signers agree:

- To follow all New Jersey regulations for mentoring aligned with the district's Code of Ethics and NJ Professional Standards for Teachers as outlined in the district mentoring for quality induction program.

_____	_____
Mentor's Signature	Date
_____	_____
Novice Teacher's Signature	Date
_____	_____
Principal's Signature	Date

Appendix F:

Mentoring Partnership Agreement

We have agreed on the following goals and objectives as the focus of this mentoring relationship:

1.

2.

3.

We have discussed the protocols by which we will work together, develop, and, in that same spirit of partnership, collaborate on the development of a work plan. In order to ensure that our relationship is a mutually rewarding and satisfying experience for both of us, we agree to:

1. Meet regularly. Our specific schedule of contact and meetings, including additional meetings, follows:

2. Look for multiple opportunities and experiences to enhance the novice teacher's learning. We have identified, and will commit to, the following specific opportunities and venues for learning:

3. Maintain confidentiality of our relationship. Confidentiality for us means...

4. Honor the ground rules we have developed for the relationship. Our ground rules will be...

5. Provide regular feedback to each other and evaluate progress. We will accomplish this by...

We agree to meet regularly until we accomplish our predefined goals or for a maximum of [specify time frame]. At the end of this period of time, we will review this agreement, evaluate our progress and reach a learning conclusion. The relationship will then be considered complete. If we choose to continue our mentoring partnership, we may negotiate a basis for continuation, so long as we have stipulated mutually agreed-on goals. In the event one of us believes it is no longer productive for us to continue or the learning situation is compromised, we may decide to seek outside intervention or conclude the relationship.

In this event, we agree to use closure as a learning opportunity.

Mentor's Signature and Date

Novice Teacher's Signature and Date

Appendix G:

Sample Discussion Topics

The following are areas that should be considered for discussion between the mentor and novice teacher. Please remember that these topics are general, cover all grade levels, and apply to both traditional route and alternate route teachers.

Lesson plans	Substitute teacher plans
Large-group instruction	Small-group instruction
One-to-one instruction	Classroom behavior management
Informal classroom assessment	Instructional units/curriculum
Producing instructional material	Crisis in the classroom/emergency plan
Rapport with faculty and staff	Multiple intelligences/learning styles
Cultural/ethnic awareness	Expectations of student achievement
Cooperative learning	Educational philosophy Content area
Time management	Content area Alternate assessment
Teaching styles (observing other teachers)	Grading procedures/grade book
Record keeping Special events (ex: plays, concerts)	Development assignment of projects
Classroom safety	Confidential information
Field trips	Telephone/intercom
Report cards/interim reports	Testing procedures
Meeting deadlines	Year-end responsibilities
Professional development	Referral of students to special ed.
English as a Second Language (ESL)	Student Assistance Counselor (SAC)

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